



# CITY OF FALLS CHURCH

## RECRUITMENT ANNOUNCEMENT

### Residential Relief Counselor

The City of Falls Church Court Services Division is recruiting for a part-time Residential Relief Counselor. Relief counselors work on a scheduled and as-needed basis following treatment plan and program instructions.

#### Responsibilities:

- Lead off-site activities.
- Supervise residential, group and individual counseling.
- Provide crisis intervention, assess emergency and medical situations and determine appropriate action.
- Household management such as participating in making meals, cleaning, etc., ensuring safety and security of Aurora House at all hours.
- Administer medication according to directions.
- Observe, record and evaluate client behavior and progress.

#### Qualifications:

- Bachelor's Degree in psychology, social work or counseling.
- One year of experience counseling adolescents in a residential setting, preferably females.
- Valid drivers license from current state of residence and excellent driving record.
- Knowledge of human behavior, mental health, juvenile justice and social problems, residential facility regulations, procedures and facility care techniques, counseling and the basic principles of human psychology.
- Experience in crisis intervention skills plus some training in individual or group counseling.
- Experience working alone on shifts, and resolving crises or problems resourcefully and appropriately.
- Willing to work weekday overnight shifts, holidays, weekdays and weekends.
- Ability to enforce rules firmly and fairly.
- Counsel clients in a residential environment who may be frightened, hostile, and rebellious.
- Satisfactory results of pre-employment drug screen, TB test and background check.
- Spanish fluency a plus.

**Hours:** Variable; preferably available 2-4 shifts per month, including holiday, some early a.m. times (5:30 a.m. – 7 a.m.) and overnights as required.

**Salary:** \$17.23 per hour, no benefits. See [www.fallschurchva.gov](http://www.fallschurchva.gov) for additional information.

**To Apply:** Submit a resume or application to the City of Falls Church, Human Resources Division, 300 Park Avenue, Falls Church, VA 22046, or via e-mail at [hr@fallschurchva.gov](mailto:hr@fallschurchva.gov).

**Reasonable Accommodation:** During the selection process, applicants with disabilities may request reasonable accommodation with the agreement of the Human Resources Division. Requests should be directed to the Human Resources Division. The City of Falls Church does not discriminate on the basis of race, color, national origin, gender, sexual orientation, religion, age, or disability.

All City Facilities Are Smoke Free

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